

## RE-2 Employee Post Travel Disclosure of Travel Expenses

**Post Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

RECEIVED  
OFFICE OF THE CLERK  
PUBLIC RECORDS  
2023 JUN -6 AM 9:56

**Certification:** In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

**Private Sponsor(s):**

United Nations Foundation

**Travel Dates:**

May 11 - May 12, 2023

**Name of accompanying family member (if any):**

N/A

**Relationship to Traveler:**

**Total Expenses**

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$386.25	\$194.08	\$124.55	N/A

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

6/6/2023

Date

Jackson Richard Thier

Printed Name of Traveler

Jackson Richard Thier

Signature of Traveler

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/6/23

Date

Jeffrey A. Merkley

Signature of Supervising Senator/Officer

## ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Transportation	\$386.25	Increase in flights at the time of booking
Hotel	\$194.08	Increase in hotel reflects final taxes and fees
Meals	\$124.55	Increase in final airport dinner cost

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation:

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:



## RE-1 Employee Pre-Travel Authorization

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved.

Date/Time  
Stamp

Received by  
Ethics 04/26/23  
SJC

**Name of Traveler:**

Jackson Thein

**Employing Office/Committee:**

Sen. Jeff Merkley

**Private Sponsor(s):**

United Nations Foundation

**Destination(s):**

Atlanta, Georgia

**Travel Dates:**

May 11, 2023 - May 12, 2023

**NOTE:** If you plan to extend the trip for any reason you **must** notify the Committee.

**Explain how this trip is specifically connected to the traveler's official or representational duties.**

This educational trip provides an opportunity for Congressional staff to learn about the U.S. Center's for Disease Control and Prevention's (CDC) global health and health security activities at the Agency's headquarters in Atlanta, Georgia. I serve as Senator Merkley's policy advisor for health care issues and attending this trip will increase my breadth of knowledge on the CDC's health security efforts to better advise Senator Merkley in this role.

**Do you have an accompanying family member or spouse on this trip? Name and Relationship to Traveler:**

☐

(signify "yes" by checking box)

N/A

*I certify that the information contained in this form is true, complete and correct to the best of my knowledge.*

4/26/23

Date

  
Signature of Employee

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

(President of the Senate, Secretary of the Senate, Sergeant at Arms,  
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Jeff Merkley

(Print Senator's/Officer's Name)

hereby authorize

Jackson Richard Thein

(Print Traveler's Name)

*an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.*

*I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.*

☒

(signify "yes" by checking box)

4/7/23

Date

  
Signature of Supervising Senator/Officer

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN  
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII  
JEANNE SHAHEEN, NEW HAMPSHIRE  
JAMES E. RISCH, IDAHO  
DEB FISCHER, NEBRASKA

SHANNON HAMILTON KOPPLIN, CHIEF COUNSEL AND STAFF DIRECTOR  
WILLIAM B. CABLE, CHIEF CLERK

HART SENATE OFFICE BUILDING, ROOM 220  
SECOND AND CONSTITUTION AVENUE, NE  
WASHINGTON, DC 20510-6425

TELEPHONE: (202) 224-2981  
FACSIMILE: (202) 224-7416  
TDD: (202) 228-3752

## United States Senate

SELECT COMMITTEE ON ETHICS

May 2, 2023

Jackson Thein  
Office of Senator Jeff Merkley  
United States Senate  
Washington, DC 20510

Dear Mr. Thein:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel on a Congressional Learning Trip to the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia on May 11–12, 2023, sponsored by the United Nations Foundation (UNF). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from UNF in connection with this trip.

### Background

Based on your communication with the Committee, the background in this matter is as follows.<sup>1</sup> You are employed as a Policy Adviser in the Office of Senator Jeff Merkley. UNF invited you to travel on a Congressional Learning Trip to the CDC in Atlanta, Georgia on May 11–12, 2023. UNF certified to the Committee that it will pay the necessary expenses<sup>2</sup> related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. UNF has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.<sup>3</sup>

### Discussion

Privately-sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and

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<sup>1</sup> If this letter does not correctly recite the facts, contact the Committee immediately.

<sup>2</sup> The term “necessary expenses” has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

<sup>3</sup> The term “any point throughout your trip” has a specific definition. See *id.* at 2.



employees to accept privately-sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately-Sponsored Travel and Glossary of Terms* (collectively, *Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor domestic trips for up to three days. The three-day limitation means three 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip, other than in a *de minimis* way.<sup>4</sup> This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.<sup>5</sup>

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel**.

Consistent with these standards and Committee precedent, UNF's factual representations, it appears that it is permissible for you to accept necessary expenses from UNF in connection with this trip, provided that the actual travel and travel-related expenses conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records).

Finally, Senate Rule 34 requires a reporting individual,<sup>6</sup> on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$415 from that sponsor during a calendar year. However, if a

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<sup>4</sup> The term "*de minimis*" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 3.

<sup>5</sup> See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel* at 5; see also *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2-3.

<sup>6</sup> A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$141,022 for CY 2023) or is a political fund designee and is required to file Financial Disclosure Reports.

Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Shannon Hamilton Kopplin', with a stylized flourish at the end.

Shannon Hamilton Kopplin  
Chief Counsel and Staff Director

Enclosure: Travel Checklist

**Trip Name:** CDC-Atlanta May 11-12, 2023

### Organization Information

**Organization Name:**

United Nations Foundation

**Is your organization classified as a §501(c)(3)?**

☒ Yes ☐ No

**If Yes, §501(c)(3) Organization Type:**

☐ Private Foundation ☒ Public Charity

**Address:**

1750 Pennsylvania Ave, NW, Suite 300

**City, State, Zip:**

Washington DC, 20006

**Phone Number:**

202-887-9040

**Organization URL:**

<https://unfoundation.org/>

### History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

UNF sponsors domestic and international Congressional trips to bring staff and Members to key locations and countries to showcase the complementary nature of US-UN programmatic work. Since 2011, past destinations have included Bangladesh, Thailand, Tanzania, Cameroon, Rwanda, Ethiopia, Uganda, Kenya, and CDC-Atlanta.

### Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

UNF is an advocate for the UN, using partnerships, advocacy, constituency-building, and fundraising to raise awareness about the importance of the UN and UN-supported activities. UNF is a public charity focusing on global health issues, including immunization, maternal and child health, and malaria.

### Lobbyist and Foreign Agent Registration Information

**Lobbyist Registration Status (Select one):**

☒ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

☐ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

**Foreign Agent Registration Status (Select one):**

☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

### Foreign Government Involvement

**Foreign Agent Registration Status (Must select all):**

☒ I certify that the sponsor is not a foreign government.

☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.

☒ I certify that the sponsor does not receive funding from a foreign government.



### Purpose and Details

Provide a brief description of the trip.

This learning trip provides an opportunity for Congressional staff to learn about the U.S. Center's for Disease Control and Prevention's (CDC) global health activities at the Agency's headquarters in Atlanta, Georgia. The participants will meet with CDC global health leadership and technical experts, and have first-hand tours of the Emergency Operations Center, mosquito insectary, and infectious disease laboratory, as they learn about CDC's work to implement life-saving global health interventions, provide technical expertise, and strengthen disease surveillance in countries around the world.

Explain how the purpose of the trip relates to your organization's mission.

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on bilateral and multilateral global health issues such as global immunization, malaria, and child health. Participants will learn how CDC bilateral global health interventions work in complement with, and are amplified by, multilateral UN global health activities.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

### Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1. Bill & Melinda Gates Foundation
- 2.
- 3.

## With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

## Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

## Will members and staff from the House of Representatives receive invitations?

- ☒ Yes ☐ No

## Travel Details (Submit additional pages as needed)

Trip Start Date/Time:  
May 11, 2023 2:51pm ET



Trip End Date/Time:  
May 12, 2023 10:29pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes

☒ No

Transportation (Member/Officer/Employee: \$<sup>354</sup> Accompanying Family Member: \$<sup>N/A</sup>)

Transportation Type	Class	Amount
Roundtrip flight DCA to ATL	Economy	\$314 roundtrip
Private transfer ATL airport to Courtyard Marriott	N/A	\$20 per person one way
Shuttle from Courtyard Marriott to CDC	N/A	\$0
Private transfer CDC to ATL airport	N/A	\$20 per person one way

## Details (optional)

We will travel to and from the airport using CDC's recommended transfer service.

Lodging (Member/Officer/Employee: \$<sup>163</sup> Accompanying Family Member: \$<sup>N/A</sup>)

Check-In	Check-Out	Facility	City	State	Country
May 11	May 12	Courtyard Marriott Atlanta Decatur Downtown/Emory	Atlanta	GA	USA
<b>Nights</b>	<b>Cost/Night</b>	<b>Cost Exceed Per Diem (Yes/No)</b>	<b>If Yes, please explain why expenses over the per diem rate are reasonable and necessary.</b>		
1	\$163	No			

  

Check-In	Check-Out	Facility	City	State	Country
<b>Nights</b>	<b>Cost/Night</b>	<b>Cost Exceed Per Diem (Yes/No)</b>	<b>If Yes, please explain why expenses over the per diem rate are reasonable and necessary.</b>		

  

Check-In	Check-Out	Facility	City	State	Country
<b>Nights</b>	<b>Cost/Night</b>	<b>Cost Exceed Per Diem (Yes/No)</b>	<b>If Yes, please explain why expenses over the per diem rate are reasonable and necessary.</b>		

Meals (Member/Officer/Employee: \$<sup>116.73</sup> Accompanying Family Member: \$<sup>N/A</sup>)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
May 11	\$0	\$0	\$55.73		\$55.73	Atlanta	GA	USA	Yes
May 12	\$17	\$19	\$25		\$61	Atlanta	GA	USA	Yes

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

See attached.

#### Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$<sup>N/A</sup> Accompanying Family Member: \$<sup>N/A</sup>)

Expense Type	Amount	Notes
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Additional Details (optional)

## PRIVATELY SPONSORED TRAVEL

## SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: CDC-Atlanta May 11-12, 2023

Travel Date(s): May 11, 2023 - May 12, 2023

Travel Destination(s): Atlanta, Georgia

Sponsor: United Nations Foundation

Peter Yeo  
*(printed name of sponsor representative)*

Senior Vice President  
*(title)*

Peter Yeo  
*(signature of sponsor representative)*

5/1/23  
*(date)*



**UN Foundation Global Health Learning Trip to U.S. Centers for Disease Control and  
Prevention (CDC)  
May 11-12, 2023**

*\*\*All Times Eastern\*\**

**Thursday, May 11                      Travel and Welcome Dinner**

*Attire: Business casual*

- |                 |   |
|-----------------|---|
| 1:00pm          | Group meets at Washington Reagan National (DCA) American Airlines ticket counter, Upper Level Departures  |
| 2:51pm          | Depart DCA on American Airlines Flight 4278   |
| 4:52pm          | Arrive at Atlanta Hartsfield Jackson (ATL) Airport  |
| 5:30pm – 6:30pm | Transfer to Hotel via hired shuttle<br><i>Courtyard Marriott Decatur Hotel</i>  |
| 6:30pm – 7:15pm | Hotel check-in<br>Courtyard Marriott Atlanta Decatur Downtown/Emory<br>130 Clairemont Ave,<br>Decatur, GA 30030   |
| 7:15pm – 7:30pm | Transfer to Dinner<br><i>Café Lily, Decatur</i>   |
| 7:30pm – 9:00pm | <b>Welcome Dinner</b><br>Working dinner with CDC technical team and context-setting remarks from agency leadership. Opportunity for delegation to engage with CDC technical team and learn about USG global health activities, with a particular focus on recent challenges and successes in the issue focus area of the trip, including immunization, malaria, and global health security. |

**Location:** Café Lily; 308 W Ponce de Leon Ave, Decatur, Georgia

**Anticipated attendees:** Dr. Denise Cardo (Acting Director, Global Health Center, Dr. Kevin Cain (Principal Deputy Director GHC), Dr. Monica Parise (Director, Division of Parasitic Diseases and Malaria), Dr. John Vertefeuille (Director, Global Immunization Division), Ms. Teresa Durden (Deputy Director, CDC Office of Appropriations), Mr. Jeff Reczek, (Director, CDC Washington)

Overnight	Courtyard Marriott Decatur Hotel 130 Clairemont Ave, Decatur, GA 30030
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**Friday, May 12****CDC Briefings and Tour of Facilities***Attire: Business*

- 7:00am – 8:00am Breakfast at hotel and check-out of hotel  
**Location:** Courtyard Marriott Decatur Hotel
- 8:00am – 8:45am Transfer by Courtyard Marriott Decatur Hotel shuttle from hotel to CDC's Roybal Campus  
1600 Clifton Rd  
Atlanta, GA 30333
- 8:45am – 9:00am Arrival at CDC, security check-in, and drop luggage at concierge
- 9:00am – 10:00am **Global Health Center (GHC): Welcome and Overview of Divisions and Budget**  
Meeting with key CDC global health leaders and senior officials for a situational overview of the budget and activities of the GHC - including a spotlight on global HIV & TB and global health security work. Discuss how the center's overall global health activities fit into CDC's larger budget request.  
  
**Location:** Building 19, Room 254/255  
  
**Anticipated Principal Speakers:** Dr. Denise Cardo (Acting Director, GHC), Dr. Kevin Cain (Principal Deputy Director GHC), Dr. Hank Tomlinson (Director, Division of Global HIV & TB), Dr. Simon Agolory, (Acting Director, Division of Global Health Protection), Ms. Teresa Durden (Deputy Director, CDC Office of Appropriations)
- 10:00am – 10:10am **Transition to Building 21, 3rd Floor**
- 10:10am – 10:40am **Emergency Operations Center (EOC) Visit and Tour**  
Walk-through of CDC's EOC and overview of domestic and global mandate, capacity, and disease detection and response capabilities led by the Director of CDC's Office of Readiness and Response.  
  
**Location:** Building 21, 3rd Floor, EOC  
  
**Anticipated Principal Speakers:** Dr. Henry Walke (Director, Office of Readiness and Response), Mr. Jeff Reczek, (Director, CDC Washington)
- 10:40am – 11:05am **Current EOC Global Health Activation: 2023 Marburg Response**  
Focused discussion on CDC's current activation for the 2023 Marburg virus disease outbreak. Take a look at the start and current state of the response including CDC's actions and impact.

**Location:** Building, 21, 3rd Floor, Executive Conference Room

**Anticipated Invited Principal Speakers:** Dr. Joel Montgomery, Incident Manager, CDC Marburg Response Equatorial Guinea/Tanzania 2023

11:05am – 11:10am **Transition to Building 19, Room 254/255**

11:10 – 12:10pm **Overview of CDC Global Immunization Division (GID)**

Scene-setter on state of global child immunization after three years of COVID-19, with updates on polio eradication and measles elimination status and how examples of how investments in this infrastructure strengthened pandemic response capabilities during COVID-19. Discussion of GID capabilities, partnerships, and strategy to regain lost ground in child immunization coverage rates.

**Location:** Building 19, Room 254/255

**Anticipated Principal Speakers:** Dr. John Vertefeuille (Director, GID), GID), Dr. Omotayo Bolu (Acting Branch Chief, Polio Eradication Branch, GID), Dr. Frank Mahoney (Senior Advisor, Polio Eradication Branch, GID), Dr. Kathy Banke (Branch Chief, Strategic Information and Workforce Development Branch, GID), Dr. Pratima Raghunathan (Branch Chief, Accelerated Disease Control Branch, GID)

12:10pm – 1:20pm **Working-lunch Roundtable on Global Health Security**

Discuss how CDC's global health security work protects the health and safety of Americans under a broad range of activities such as: lab diagnostic capacity, outbreak response, global disease surveillance, antimicrobial resistance, influenza, technical assistance, and workforce.

**Location:** Building 19, Room 254/255

**Anticipated Principal Speakers:** Dr. Dan Jernigan (Director, National Center for Emerging and Zoonotic Infectious Diseases), Dr. Jay Butler, (Senior Advisor for Infectious Diseases, Office of Readiness and Response), Dr. Michael Gerber (Associate Director for Global Health, Preparedness and Response, National Center for Immunization and Respiratory Disease), Dr. Mike Mahar (Acting Associate Director for Global Health Security, GHC), Dr. Kip Baggett (Acting Principal Deputy Director, Division of Global Health Protection)

1:20pm – 1:35pm **Break**

1:35pm – 1:55pm **Overview of CDC Global Malaria Treatment and Control Activities**  
Scene-setter with CDC technical staff on threats/opportunities in malaria elimination.



**Location:** Building 19, Room 254/255

**Anticipated Principal Speakers:** Dr. Peter McElroy (Chief, Malaria Branch, Division of Parasitic Disease and Malaria), Dr. BK Kapella (CDC Agency Lead, President's Malaria Initiative, Division of Parasitic Diseases and Malaria)

1:55pm – 2:05pm      **Transition to Building 23**

2:05pm – 3:05pm      **Tour of CDC Insectary Lab**

Exploration of CDC's insectary that supports vector control research to prevent and respond to mosquito-borne diseases; discussion of new tools to eliminate malaria and current global challenges such as insecticide and drug resistance, and the spread of *Anopheles stephensi* mosquitoes.

**Location:** Building 23, Ground Floor, Insectary

**Anticipated Principal Speakers:** Dr. Audrey Lenhart (Branch Chief, Entomology Branch, Division of Parasitic Diseases and Malaria) and Dr. Monica Parise (Director, Division of Parasitic Diseases and Malaria)

3:05pm – 3:15pm      **Transition to 10th Floor**

3:15pm – 4:05pm      **Discussion of Advanced Molecular Detection (AMD) and tour of Parasitic Disease Lab**

Review of how the CDC supports diagnosis and treatment of parasitic diseases within the U.S., develops new diagnostics for neglected tropical diseases, and uses AMD tools to enhance diagnosis and treatment.

**Location:** Building 23, 10th Floor, Parasitic Lab

**Anticipated Principal Speakers:** Dr. Diana Martin (Branch Chief, Laboratory Science and Diagnostics Branch, Division of Parasitic Diseases and Malaria), Dr. Monica Parise (Director, Division of Parasitic Diseases and Malaria), Dr. Paul Cantey (Chief, Parasitic Diseases Branch, Division of Parasitic Diseases and Malaria), Dr. Margaret (Peggy) Honein [Director, Division of Preparedness and Emerging Infections, National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)], Dr. Nathelia (Tiki) Barnes (Team Lead, State and Global Engagement, Office of Advanced Molecular Detection, NCEZID), Dr. Samantha Katz (Science Team, Office of Advanced Molecular Detection, NCEZID)

4:05pm – 4:20pm      **Transition to CDC's David J. Sencer Museum**

4:20pm – 4:50pm      **Guided Tour: Global Health Focused CDC Museum Tour**

**Location:** CDC David J. Sencer Museum

**Anticipated Principal Speaker:** Ms. Heather Rodriguez (Museum Curator, CDC Museum)

4:50pm – 5:00 pm      **Transition to Building 19, Room 254/255**

5:00pm – 5:30 pm      **Wrap-Up Session**

Round table wrap-up discussion of CDC's global health budget and activities related to malaria and parasitic diseases, polio eradication, and international disease outbreak response. Feedback from staffers on highlights of experience, lessons learned, areas of improvement, and answer any questions from the day.

**Location:** Building 19, Room 254/255

**Anticipated Principal Speakers:** Mr. Jeff Reczek, (Director, CDC Washington), Ms. Audrey McCulloch (Deputy Associate Director for Policy, GHC), Ms. Emily Rosenfeld (Budget, Policy, and Legislation Team Lead, GHC) Ms. Teresa Durden (Deputy Director, CDC Office of Appropriations), Ms. Stephanie Thomas (Public Health Analyst, CDC Office of Appropriations)

5:30pm – 5:55pm      Pick up luggage at CDC Visitor's Center

5:55pm – 6:35pm      Transfer to Atlanta Hartsfield International Airport via hired shuttle

6:35pm – 7:00pm      Check-in at Airport

7:00pm – 7:30pm      **Working Dinner Trip Debrief**

Discussion of observations, reflections, and learnings from meetings and facility visits, as well as feedback on trip logistics and prep.

**Location:** Atlanta Airport Departure Lounge

**Facilitators:** Jessica Pavel, Director of Global Health Advocacy, UN Foundation; Brian Massa, Director of Global Health Advocacy, UN Foundation.

7:30pm – 8:30pm      Executive time

8:37pm      Depart ATL Airport on American Airlines Flight 4330

10:29pm      Arrive at DCA Airport



Senate Attachment 1 of 1

Meals Exceeding Per Diem, Explained

- Thursday's dinner is a private dinner with CDC Senior Staff at a restaurant in Decatur, GA, using a private space.
  - The cost of the least expensive prix fixe menu is \$43 per person, there is an additional 8% tax and required 20% tip, bringing the total to approximately \$55.73 per person.
  - This menu does not include any alcohol.
- On Friday, staff will have three meals during the last day of travel.
  - The hotel does not have a complimentary breakfast; the breakfast per diem is \$17. A good faith estimate of breakfast is \$12 - \$15 for an entrée and \$4 - \$5 for a coffee or other non-alcoholic breakfast beverage.
  - The CDC's recommended restaurant for lunch, brought on site, is approximately \$3 per soft drink and \$16 per entrée, for a total of \$19.
  - As the flight will take off at approximately 8:37pm local ATL, congressional staff will need to eat dinner at the airport. A good faith estimate is \$25.



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## IN MEMORIAM

Kofi Annan  
GHANA

April 7, 2023

Dear Jackson,

On behalf of the United Nations Foundation, I am writing to invite you to participate in an educational trip to the U.S. Centers for Disease Control and Prevention in Atlanta, Georgia. The goal of the visit is to learn about CDC's global health expertise in detecting and preventing deadly and debilitating diseases overseas, increasing and empowering local health capacity, and protecting Americans at home and abroad. You will have the opportunity to meet with senior CDC leadership as well as Division Directors from across multiples global health and infectious disease offices. Trip participants will depart from Washington Reagan Airport (DCA) on the afternoon of Thursday, May 11, and return to DCA on the evening of Friday, May 12.

The COVID-19 pandemic remains a stark reminder that in our deeply interconnected world, a disease can spread from an isolated area of the world to any major city in as little 36 hours. For over 60 years, CDC's public health experts in Atlanta and global staff have worked around the clock to stop the spread of disease by detecting and controlling outbreaks at their source. This expertise has also helped countries strengthen their own capacity to prevent, detect, and respond to public health threats.

The trip itinerary will examine two areas of global health threats – vaccine-preventable diseases and malaria – during a day of discussions with CDC leadership, a tour of the agency's Emergency Operations Center, deep dives into the fight to eradicate polio and eliminate measles and rubella, global health security, and walk-throughs of the pioneering mosquito insectary and parasitic disease labs.

I ask that you RSVP to this invitation as soon as possible, and no later than Monday, April 3. I hope you will be able to join this opportunity, as I am confident that learning more about CDC's leading role in strengthening global health will be particularly beneficial to your work in Congress.

Best regards,  
Brian Massa

Director, Global Health Advocacy  
United Nations Foundation